



Calibration & Service Order Form

Billing Address

Company: _____
 Purchasing Contact Name: _____
 Address: _____

 City: _____ State: _____ Zip Code: _____
 Phone: (____) _____ - _____ Email: _____
Purchase Order No. _____

Shipping Address [] Same as Billing

Company: _____
 Order Contact Name: _____
 Address: _____

 City: _____ State: _____ Zip Code: _____
 Phone: (____) _____ - _____ Email: _____
 UPS Account # _____ Fedex Account # _____

Calibration Certificates

Please send digital copies of calibration certificates to:

Name: _____ Email: _____

ISO 17025 Calibration Service

I require ISO/IEC 17025 Accredited Calibration

Calibration Certificate Information

Company Name to appear on certificate: _____

Personal Labels

I would like my personal labels removed from my instruments

Items Sent: (attach additional pages if needed)			
ID#	Gage Description	Cal Frequency	Department
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			

PCS Quote # Reference

Calibration Frequency Preference
if none, EOM will be used.

End of Month

Exact Date

Total Number of Items Sent: _____

Special Instructions: _____

Ship instruments in a secure package to:

Precision Calibration Systems
 1615 East Andrew Johnson Hwy
 Morristown, TN 37814

PCS Contact Information



Billing & Payment Questions:

Technical Questions:

General Information & Questions:



866-521-3823

accounts@pcslctn.com

service@pcslctn.com

info@pcslctn.com

FAQ

How do I retrieve calibration data?

Your electronic calibration certificates will be uploaded into the Sharefile system. Please include email addresses and names for anyone who will need to access the system. Paper copies are available upon request.

What should I send with my instrument?

Please send any cords or accessories needed to operate or perform any functions specific to your instrument. Also include this form and/or a detailed purchase order and packing list.

How do I pay for my order?

If your company provided a Purchase Order and has been approved for terms then you will be invoiced accordingly after service is complete. If you prefer to pay by credit card, please provide the email address for where to send the invoice for credit card payment.

Email invoice to: _____

Precision Calibration Systems Standard Terms and Conditions of Sale

These terms and conditions govern the sale of Products (“Product or Products”) and provisions of services (“Services”) by Precision Calibration Systems (“Seller”). These terms and conditions (“Agreement”) take precedence over Buyer’s supplemental or conflicting terms and conditions to which notice of objection is hereby given. Neither Seller’s commencement of performance or delivery shall be deemed or construed as acceptance of Buyer’s supplemental or conflicting terms and conditions. Seller’s failure to object to conflicting or additional terms will not change or add to the terms of this Agreement. Buyer’s acceptance of the Quote from Seller shall be deemed to constitute acceptance of the terms and conditions contained herein.

1. **Orders:** All orders placed by Buyer are subject to acceptance by Seller. Orders may not be canceled or rescheduled without Seller’s written consent. All orders must identify the products, unit quantities, part numbers, applicable prices and requested delivery dates of the Products and Services being purchased. Seller may in its sole discretion allocate Product and Services among its Customers. Unless otherwise specified by Buyer, instruments will be calibrated using manufacturer or industry specifications. Seller makes no claim as to the accuracy of these specifications. Calibrations are performed according to Seller’s internal Standard Operating Procedures unless otherwise noted. Buyer is responsible for communicating any specific requirements and any assessments regarding calibration acceptability, “TUR” (test uncertainty ratio) or any other determinations of suitability. A list of Seller’s Calibration and Measurement Capabilities is available upon request. When a customer doesn’t define the calibration interval, a default interval of annual may be used. Unless requested by the customer or inherent in the calibration method, the decision rule utilized is Simple Acceptance as defined in ILAC G8, and the measurement uncertainty does not exceed the tolerance of the unit under test. The customer shall assess the results and uncertainty when determining fitness of use for their application; This is considered “shared risk”.

2. **Prices:** The prices of the Products and Services are those prices specified on the front of the invoice. Unless otherwise specified, prices do not include shipping, freight, duty, VAT or tariff. Price quotations shall automatically expire thirty (30) days from the date issued. All prices are subject to change without notice in the event of any changes in cost of materials or labor, specifications, quantities, delivery schedules, customs duties, other factors beyond Seller’s control, or in the event of delays caused by instructions of Buyer, or the failure of Buyer to give Seller adequate information.

3. **Taxes:** Unless otherwise agreed to in writing by Seller, all prices quoted are exclusive of transportation and insurance costs, duties, and all taxes including federal, state and local sales, excise and value added, goods and services taxes, and any other taxes. Buyer agrees to indemnify and hold Seller harmless for any liability for tax in connection with the sale, as well as the collection or withholding thereof, including penalties and interest thereon. When applicable, transportation and taxes shall appear as separate items on Seller’s invoice.

4. **Payment:** Payment may be made by check, money order, credit card, or wire transfer (all fees are borne by the Buyer). Seller may require full or partial payment in advance. Where Seller has extended credit to Buyer, terms of payment shall be net thirty (30) days from date of invoice, without offset or deduction, or as specified on the quotation or order acknowledgment. On any past due invoice, Seller may impose interest at the rate of one and a half percent [1.5%] per month. If Buyer fails to make each payment when it is due or in the event of bankruptcy or insolvency of Buyer, Seller reserves the right to change or withdraw credit and thereby suspend or cancel performance under any or all purchase orders or agreements in which Seller has extended credit to Buyer. In the event of default by Buyer, Seller shall be entitled to costs, fees, and expenses, including but not limited to recovery of attorney fees, court costs and fees, and collections costs.

5. **Delivery and Title:** All deliveries will be made to Buyer’s place of shipment, unless otherwise specified. Title and risk of loss pass to the Buyer upon delivery of the Product to the carrier. Seller’s delivery dates are estimates only and Seller is not liable for delays in delivery or for failure to perform due to causes beyond the reasonable control of the Seller, nor shall the carrier be deemed an agent of the Seller. A delayed delivery of any part of an Order does not entitle Buyer to cancel other deliveries.

Acceptance / Returns: Buyer shall perform all inspections and tests Buyer deems necessary as promptly as possible but in no event later than 30 days after delivery of Product, at which time Buyer will be deemed to have irrevocably accepted the Products. Any discrepancy in shipment quantity must be reported within 7 days after delivery. Buyer may not return Products without a prior written authorization. An RMA is valid for 30 days from the date issued. Any Product returned by Buyer due to Buyer’s error will be subject to a restocking charge equivalent to 20% of the value of such Products specified in Seller’s invoice to Buyer, with a minimum of \$50.00 and up to a maximum of \$500.00 per line item. Product must be returned in good condition, and Buyer is responsible for all return freight costs and any damage to returned Products.

Limited Warranty: All warranty claims are to be made through the manufacturer of the item. Seller is not responsible for submitting or otherwise processing any warranty claim between the Buyer and the product manufacturer. Except as expressly provided in these Terms and Conditions, all implied warranties, terms and conditions are excluded to the fullest extent as allowed by law. Seller makes no warranty representing the suitability or fitness of any product or service for any specific purpose.

8. **Limitation of Liabilities:** BUYER SHALL NOT BE ENTITLED TO, AND SELLER SHALL NOT BE LIABLE FOR, LOSS OF PROFITS OR REVENUE, PROMOTIONAL OR MANUFACTURING EXPENSES, OVERHEADS, BUSINESS INTERRUPTION COST, LOSS OF DATA, REMOVAL OR REINSTALLATION COSTS, INJURY TO REPUTATION OR LOSS OF BUYERS, PUNITIVE DAMAGES, INTELLECTUAL PROPERTY RIGHTS INFRINGEMENT, LOSS OF CONTRACTS

OR ORDERS OR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND. BUYER’S RECOVERY FROM SELLER FOR ANY CLAIM SHALL NOT EXCEED THE PURCHASE PRICE PAID FOR THE PRODUCTS OR SERVICES IRRESPECTIVE OF THE NATURE OF THE CLAIM WHETHER IN CONTRACT, TORT, WARRANTY, OR OTHERWISE. BUYER WILL INDEMNIFY, DEFEND AND HOLD SELLER HARMLESS FROM ANY CLAIMS BASED ON (a) SELLER’S COMPLIANCE WITH BUYER’S DESIGNS, SPECIFICATIONS, OR INSTRUCTIONS, (b) MODIFICATION OF ANY PRODUCTS BY ANYONE OTHER THAN SELLER, OR (c) USE IN COMBINATION WITH OTHER PRODUCTS.

9. **Export Control:** Buyer certifies that it will be the recipient of the Products and Services to be delivered by Seller. Buyer acknowledges that the Products are subject to the export/import control laws and regulations of various countries, including the Export Administration Laws of the United States. Products sold by Seller cannot be transferred, sold or re-exported to any party on the Entity List or Restricted Person List of the U. S. Department of Commerce Bureau of Industry and Security, any party designated by the U.S. Treasury Department’s Office of Foreign Assets Control, and any party debarred or sanctioned for proliferation or terrorism reasons by the U.S. State Department.

10. **Use of Products:** Products sold by Seller are intended for use solely for purposes expressly defined by Seller. Products are not designed, intended or authorized for use in life support, life sustaining, nuclear, or other applications in which the failure of such Products could reasonably be expected to result in personal injury, loss of life or catastrophic property damage. If Buyer uses or sells the Products for use in any such applications: (1) Buyer acknowledges that such use or sale is at Buyer’s sole risk; (2) Buyer agrees that Seller is not liable, in whole or in part, for any claim or damage arising from such use; and (3) Buyer agrees to indemnify, defend and hold Seller harmless from and against any and all claims, damages, losses, costs, expenses and liabilities arising out of or in connection with such use or sale.

11. **Force Majeure:** Seller is not liable for security, damage or destruction of Buyer’s goods or failure to fulfill its obligations for any accepted Order or for delays in delivery due to causes beyond Seller’s reasonable control including, but not limited to, acts of God, natural or artificial disaster, weather-related events, riot, war, strike, delay by carrier, port congestion, acts of or failure to act on the part of Buyer or its agents or employees, shortage of Product, acts or omissions of other parties, acts or omissions of civil or military authority, Government priorities, changes in law, material shortages, fire, strikes, floods, epidemics, quarantine restrictions, acts of terrorism, delays in transportation or inability to obtain labor, materials or Products through its regular sources, which shall be considered as an event of force majeure excusing Seller from performance and barring remedies for non-performance. In an event of force majeure condition, the Seller’s time for performance shall be extended for a period equal to the time lost as a Consequence of the force majeure condition without subjecting Seller to any liability or penalty. Seller may, at its option, cancel the remaining performance, without any liability or penalty, by giving notice of such cancellation to the Buyer.

12. **Technical Assistance or Advice:** If technical assistance or advice are offered or given to Buyer, such assistance or advice is given free of charge and only as an accommodation to Buyer. Seller shall not be held liable for the content or Buyer’s use of such technical assistance or advice nor shall any statement made by any of Seller’s representatives in connection with the Products or Services constitute a representation or warranty, express or implied.

13. **Resale of Products or Services:** Seller shall not be obligated to perform repair or replacement of parts for Products or Services resold by Buyer. In addition, any repair or replacement of parts by Seller shall be solely at Seller’s discretion. The agreement by Seller to perform any repairs or replacement of parts for Products or Services shall not constitute or create an obligation by Seller to continue to perform repairs or replacement of parts on such Product or any other Products owned by the same entity. Buyer acknowledges that any software which is incorporated in or provided with a Product is the property of Seller, and Buyer has a license to use such software only to the extent needed to operate the Product in accordance with Seller’s operating instructions. Buyer shall not modify or decompile any such software, nor use or re-sell any such software, separate and apart from the Product.

14. **General:** (a) The laws of the State of Tennessee U.S.A. will exclusively govern any dispute between Seller and Buyer; (b) Buyer may not assign this Agreement without the prior written consent of Seller. Seller or its affiliates may perform the obligations under this Agreement. This Agreement is binding on successor and assigns.